

WANSTEAD & SNARESBROOK CRICKET CLUB

Minutes of the Management Committee Meeting held on Wednesday 30th May 2018 @ 8:00pm

Present: M. Pluck, N. Hutchings, S. Phillips, T. Hebden, L. Enoch, P. Osborn, P. Staniford, S. Andrews, M. Piracha, Arfan Akram.

1.0 Apologies for absence

S. Emmons, N. Rathakrishnan, J. Ellis-Grewal.

2.0 Minutes of previous meeting

2.1 The minutes of the previous Management Committee meeting on Tuesday 6th February 2018 were agreed as a true and accurate record of proceedings.

Action Nigel Hutchings to arrange for a copy of the minutes of the previous Management Committee meeting to be published on the club website.

3.0 Actions from the previous meeting

3.1 *Follow up on a defibrillator usage course and the possibility of acquiring a defibrillator via this means* – Wanstead were now on top of the list for the next round of defibrillators to be provided by the Club Cricket Charity (the brainchild of the CCC). The Club Cricket Charity would organise the necessary training courses. We would need to identify club attendees for these, with Lynn Rising/Simon Andrews and Stuart Philips being obvious candidates.

Action Arfan Akram to send out an email when the defibrillators were available from the Club Cricket Charity.

3.2 *Arrange for the existing netting to be upgraded. This included Len contacting a club member he knows to see if he would be able to add skirting to the netting to prevent balls getting under the nets* – Len Enoch and Trevor Hebden continued to look into this. There were several exiting issues with the nets:

- the metal frames were now misshapen and needed to be replaced
- the bounce was unpredictable, although it was better at the moment following the recent rain.
- the netting was old and had holes in several places
- balls were going under the netting due to lack of any protective skirting

The club had a sponsor willing to contribute £1,000 towards new skirting – their company's logo would be affixed to this. Fayyaz Khan had obtained a quote for the skirting and, based on this, *the Management Committee agreed that we should go ahead and get this installed.*

We had already received a quote for new netting and would need to get a formal price for replacing the frame. The Management Committee needed to agree a strategy for the refurbishment of the nets as well as for future maintenance once they had been renovated.

Action Len Enoch to purchase protective skirting for the nets and arrange for it to be installed.

- 3.3 *Apply for ECB 2018 Small Grant Scheme funding to help towards costs of renovating the toilets and showers at Nutter Lane. The grant submission had to be submitted by Friday 23rd February 2018 – Martin Pluck had applied for a £1,000 grant towards the refurbishment of the ladies' toilets and showers at Nutter Lane. Work had already been completed on the toilets with the overhaul of the showers still outstanding. The changing rooms had also been painted.*

Action Martin Pluck to check with Lynn Rising regarding Mark's usage of Nutter Lane for personal training and his use of the referees' room for equipment storage.

- 3.4 *Contact Martin Pluck regarding the club's approach to GDPR and the appointment of a Data Protection Officer – this had been done and lot of GDPR-related activity had taken place subsequently. Communications had been sent out to club members asking them for approval to contact them and use their personal details for club-specific purposes only. Martin Pluck had received 100 responses from adult members and these replies had been recorded on the club website database. Junior registration forms were updated to reflect GDPR requirements regarding communications and data usage. The majority of junior members had ticked the relevant boxes on the form. Trevor Hebden was following up with those junior members who had not yet fully. Trevor had also reviewed elevated (ability to update) access to the club's website and had restricted this to club members who needed this access to carry out their role. The club also needed to publish its data protection policy on the website.*

Action Martin Pluck to circulate proposed data protection policy statement to Management Committee members for review.

- 3.5 *Arrange for a copy of the minutes of the previous Management Committee meeting and the AGM to be published on the club website – completed.*
- 3.6 *Provide an email address for a builder who the club could consider to undertake the refurbishment work for the ladies toilets and showers at Nutter Lane – Trevor Hebden had tried to contact the recommended builder but was unable to do so. An alternative specialist had been engaged.*
- 3.7 *Work with Lynn Rising to assemble a social committee, comprising representatives from adult and junior sections, to plan and organise fund raising events throughout the summer of 2018. The target was to host at least one event per month – carry forward.*
- 3.8 *Once he had received the email details from Scott Emmons, arrange for the builder to come to Nutter Lane to provide a quote for the refurbishment work for the ladies toilets and showers – see 3.6. Refurbishment work was now underway.*

4.0 Development Report Progress

- 4.1 The first draft the 2018-2022 Development Report was nearly complete. Around 50 interviews had been undertaken during the compilation of the report, including eliciting input from participants who were not members of the club. A meeting to review and discuss the report would be arranged for 20th June.

Action Matloob Piracha to circulate completed draft Development Report prior to the review meeting on 20th June.

5.0 Fund Raising

- 5.1 Nothing further to report beyond the ECB 2018 Small Grant Scheme submission covered in 3.3 above.

6.0 Treasurer's Report

- 6.1 A draft statement had been completed for the first 7 months of the financial year (1st October 2017–30th April 2018). Income had increased by around £9,000, primarily due to increase in bar takings and ground/pavilion hire income compared to the same period last year when the Overton clubhouse was not available for the best part 4 months. Subscriptions were also slightly up on last year. However, expenses had increased by £8,000 during the period. The trend so far this year highlighted the need to focus on controlling non-discretionary costs whilst identifying additional opportunities for generating income. It was likely that the club would make another loss this financial year.

7.0 Bars

7.1 Bar Chairman's report

The comparative bar takings for February to May were as follows:

	2018	2017
February ¹	£4,851	—
March ¹	£3,555	—
April ²	£5,260	£4,090
May ³	£12,930	£11,114
	£26,595	£15,204

¹ No bar takings in February and March 2017 as the clubhouse was closed for refurbishment

² Only 2 weeks in 2017 due to clubhouse refurbishment. Missed one Friday evening in April 2018 due to bad weather

³ Missed one Friday evening in May 2018 due to bad weather. Last week in May 2018 not included

8.0 Pavilions

- 8.1 Nothing further to report regarding Nutter Lane (see 3.3 above).

- 8.2 A blocked gutter at Overton Drive resulted in rain coming through the roof. Trevor Hebden had cleared the blockage. There was still a hole in the roof in the away dressing room. The company who had carried out the Overton Drive clubhouse refurbishment had not been forthcoming when asked to provide a quote for renovating the showers in the home dressing room and replacing the boiler. An alternative specialist would need to be found.

Action Trevor Hebden to repair hole in away dressing room roof.

9.0 Grounds

- 9.1 Pitch usage at Nutter Lane – pitch availability was an increasing challenge as there were only 6 strips. We would need to manage these resources carefully and limit the number of games played at Nutter Lane.
- 9.2 The netting running alongside the bowls club at Nutter Lane was in a bad state of repair. This was originally put up by the bowls club more than 10 years ago.

Action Martin Pluck/Paul Staniford to meet to review the bowls club netting to work out how this could be repaired.

- 9.3 Nutter Lane sight screen – we have new gauze/netting for one of the sight screens but this was very difficult to fit. A working party would probably be needed to address this

Action Martin Pluck to try and contact Mani and Sam Velani to see if they can help with the repair of the Nutter Lane sight screen.

10.0 Social

- 10.1 A successful Bingo night took place recently and a Whitney Houston tribute night was scheduled for the coming Saturday (2nd June). We needed to sell 100 tickets for this event to break even and we were confident of meeting our objective here. The Social Committee was working very effectively now with several active and committed members having joined the group. An event in July was being considered with another planned for later in the season. Work was underway to arrange social events for cricket week, 6th-10th August.

Action Scott Emmons to work with Lynn Rising to assemble a social committee, comprising representatives from adult and junior sections, to plan and organise fund raising events throughout the summer of 2018. The target was to host at least one event per month.

11.0 Safeguarding

Trevor Hebden was heavily involved in preparing for Clubmark re-accreditation. There were a couple of outstanding Disclosure and Barring Service (DBS) clearance applications for adult team captains.

12.0 Cricket

12.1 Adult Cricket

It had been a slow start to the season due to the poor weather. The 1st XI had suffered their first league defeat on the previous Saturday (26th May) and had also been knocked of the T20 competition, having lost their first knockout game to Billericay on 28th May. Ramadan had affected player availability across all teams over the last 2 weeks and this impact was expected to continue until mid-June.

Martin Pluck had circulated an email regarding the handling of disciplinary matters. An internal Disciplinary Committee, comprising Neil Bainton, Stuart Philips and Martin Pluck, would sit if necessary to deal with any issues relating to player discipline.

Collecting match fees during the indoor season had been a real problem with the result that there had been a shortfall of more than £1,000 between the costs to play indoor games and the fees recouped from the players. This was something that we must address for the 2018-19 indoor season.

12.2 Junior Section

The poor weather had resulted in the cancellation of several matches, although the U15s had managed to play the majority of their games and were scheduled to play South Woodford this evening (30th May) in the Metropolitan Essex final of the Peters Cup.

There were over 250 paying junior members this season and membership had been closed to applicants who were not pre-existing members. The 5- to 7-year age group paid £5 a session to play/train on Friday evenings and there had been overwhelming interest in this initiative. The All Stars (5- to 8-year age group) played/trained on Monday evenings. We did not take junior members until they were 8 years old. Wanstead were heavily involved in the development of tape-ball cricket, a format of the game that was very popular with club members who did not want to play in hard-ball games.

There were continuing concerns regarding the state of junior club cricket in Essex. Clubs were struggling to turn out junior teams, even at the Matchplay level.

Metropolitan Essex District was being rebranded as East London.

12.3 Ladies Section

We were managing to get teams out despite exams and university commitments. So far, the team had won one and lost one game. Some parents of older girls playing in the Ladies team were not happy that the club had decided not to take up promotion to a higher division this year as they felt that this was impacting the girls' opportunity to play for Essex.

There would be no Girls Matchplay tournament this year due to the lack of teams wanting to take part in the competition. There were a lot of younger age-

group players in the club and the U11 team had already shown great improvement. Twelve of these U11s would be going to the Arundel Festival in July. A Girls team had been entered into the U15 Cox & Kings competition, although we had been forced to enter mixed teams due to availability issues, as the majority of the games in May conflicted with exams.

13.0 Football

There were two very enthusiastic coaches running the team. It had been a very challenging season with a large number of injuries and a big turnover of players. Snaresbrook had managed to finish just below mid-table in the extremely competitive Senior Division One of the Essex Olympian League. There was a solid nucleus in place for the coming season.

Next season Tony McGrath would continue to pay for his club to use the Snaresbrook ground to host the same number of games as had been played last season.

15.0 Any Other Business

Sri Lanka Tour

26 participants had been confirmed for the tour so far although this figure was likely to be increase to around 30 as we got nearer to the departure date.

15.0 Date of next meeting

The next meeting would take place on Tuesday 24th September 2018.